

## Reminders:

1. Bank accounts details and mobile numbers should be valid, active and should not be among the following:
  - a. closed account
  - b. dormant account
  - c. account name differs from member name
  - d. dollar account
  - e. frozen account
  - f. incorrect bank account
  - g. invalid mobile number
  - h. joint/or/and-or account
  - i. not an existing account
  - j. different disbursing bank
  - k. prepaid account
  - l. time deposit account
  - m. with restrictions
2. Duplicate accounts/numbers will be rejected.
3. Make sure that you **triple-check the information you submit** and that you have filled-out all fields required with the correct information.
4. Disbursement of loan proceeds shall be through PESONet participating banks.
5. In case of errors in encoded/provided details or invalid or closed disbursement accounts, the redisbursement or re-crediting of your benefit may take at least thirty (30) days to process.
6. **IMPORTANT: Uploading of proof of disbursement account is required. Only verified/approved accounts shall be used for disbursement of loan/benefit proceeds by the SSS.**

### A. For Bank Accounts

1. The employer shall enroll only one account where proceeds of benefits shall be credited. Employer may enroll the same account for all its branches and subsidiaries.
2. The employer's registered business name in SSS should be the **SAME** as the "bank account name" being enrolled in the Disbursement Account Enrollment Module.
3. Only the employer's authorized personnel will be given access and authority to enroll the PESONet Participant account information.
4. Bank accounts should be from among the PESONet-accredited banks. You should enter your bank account number and not your ATM card number.
5. The member's registered name in SSS should be the **SAME** as the "bank account name" being enrolled in the Disbursement Account Enrollment Module.
6. For cash cards issued by banks, please ensure that your bank allows the use of the same for SSS disbursements.
7. Bank account numbers should be written as a continuous string of numbers (e.g., 1234567890). Do not put a dash (-) in between numbers, spaces, or any non-numeric characters (e.g., #, /).
8. Since getting an ATM card is optional for accounts opened through the Union Bank of the Philippines (UBP) Online App, the member may submit a screenshot of the said App containing the bank name, account name and account number.

Note: To display the complete account number, tap the orange box containing the account name and masked account number.

### B. For E-Wallet/Remittance Transfer Companies (RTCs)/Cash Payout Outlets (CPOs)

1. Please ensure that your mobile number/SIM card can receive text messages as the Reference Number for claiming your benefit proceeds will be sent to said number.
2. Mobile numbers for E-wallet/RTC/CPO should be written in the format 09171234567 or 09181234567. Do not use +63, dash (-), spaces, or other special characters (e.g., #, /).
3. If you shall opt to receive benefit proceeds through RTC/CPO, you shall be charged with transaction fees by the RTC/CPO based on its prevailing rates.
4. The allowed maximum amount of benefit for disbursement through RTCs/CPOs is P100,000.
5. In case of wrong cellphone number encoded or lost cellphone, processing of requests for crediting of benefit proceeds to new/correct cellphone number will take thirty (30) working days.
6. Please ensure that you have done account upgrade or account verification before enrolling your e-wallet account to ensure successful crediting of your benefit. For more information, go the following links:
  - a. For DC PAY (coins.ph) – <https://coins.ph>. The allowed maximum amount of benefit for disbursement through DC Pay is up to P5,000,000.
  - b. For GCASH – <https://www.gcash.com>. The allowed maximum amount of benefit for disbursement through GCASH is P500,000.
  - c. For PAYMAYA - <https://www.paymaya.com>. The allowed maximum amount of benefit for disbursement through PayMaya is P100,000.