(05-2013)

Republic of the Philippines
SOCIAL SECURITY SYSTEM

List of Required Supporting Documents

1. **Birth Certificate**

2. **In the absence of the Birth Certificate, any of the following documents:**

   - Baptismal Certificate
   - Driver's License
   - Passport
   - PhilSys ID/ePhilID
   - Professional Regulation Commission (PRC) card
   - SSS Digitized ID
   - Seaman's Book(Seafarer's Identification and Record Book)
   - UMID Card

3. **In the absence of the above ID card(s) and/or documents, any two (2) of the following, both with the correct name and at least one(1) with date of birth:**

   - (GSIS) card/Member's Record/Certificate of Membership
   - ATM Card (with cardholder's name)
   - Alien Certificate of Registration
   - Bank Account Passbook
   - Baptismal Certificate of child/ren
   - Birth Certificate of child/ren
   - Cert. of Licensure/Qualification Document from Maritime Industry Auth.
   - Certificate of Confirmation issued by National Commission on Indigenous Peoples (formerly Office of Southern Cultural Community and Office of Northern Cultural Community
   - Certificate of Muslim Filipino Tribal Affiliation issued by National Commission on Muslim Filipinos
   - Certificate of Non-Availability of Birth Records from the City or Municipal Civil Registrar or Philippine Statistic Authority/National Statistics Office or National Archives, for the alleged correct name/date of birth
   - Company ID card
   - Court Order granting petition for change of name or date of birth
   - Court Order granting petition for correction of sex, if with erroneous entry of sex in Birth Certificate
   - Credit card
   - Firearm License card issued by Philippine National Police (PNP)
   - Fishworker's License issued by Bureau of Fisheries and Aquatic Resources (BFAR)
   - Health or Medical Card
   - Home Development Mutual Fund (Pag-IBIG) Member's Data Form/Transaction Card
   - Homeowners Association ID Card
   - ID card issued by (LGUs) (e.g Barangay/Municipality/City)
   - ID card issued by professional association recognized by PRC
   - License ID issued by Philippine Racing Commission (PHILRACOM)
   - Life Insurance Policy
   - Marriage Contract/Certificate of Marriage
   - Member's copy of Personal Record(SS Form E-1, RS-1, OW-1, NW-1) duly received by the SSS where the correct sex is indicated
   - Membership card issued by Private Co.
   - National Bureau of Investigation (NBI) Clearance
   - Overseas Worker Welfare Administration (OWWA) card
   - Philippine Health Insurance Corporation (PHIC) ID card/Member Data Record
   - Police Clearance
   - Postal ID card
   - School ID card
   - Seafarer's Registration Certificate issued by Philippine Overseas Employment Administration (POEA)
   - Senior Citizen card
   - Student Permit issued by Land Transportation Office (LTO)
   - Taxpayer's Identification Number (TIN) card
   - Transcript of Records
   - Voter's Identification card or Affidavit/Certificate of Registration